

**Argyll and Bute Council**  
**Comhairle Earra-Ghàidheal Agus Bhòid**



*Customer Services*  
*Executive Director: Douglas Hendry*

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*11 December 2018*

## **NOTICE OF MEETING**

A meeting of the **AUDIT AND SCRUTINY COMMITTEE** will be held in the **COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD** on **TUESDAY, 18 DECEMBER 2018** at **11:30 AM**, which you are requested to attend.

Douglas Hendry  
Executive Director of Customer Services

## **BUSINESS**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

- 3. MINUTES** (Pages 3 - 8)

Minutes of the Audit and Scrutiny Committee as held on Tuesday 25 September 2018.

### **AUDIT ITEMS**

- 4. INTERNAL AUDIT SUMMARY OF ACTIVITIES** (Pages 9 - 16)  
Report by Chief Internal Auditor
- 5. INTERNAL AUDIT REPORTS TO AUDIT AND SCRUTINY COMMITTEE 2018/19**  
(Pages 17 - 102)  
Report by Chief Internal Auditor
- 6. INTERNAL AUDIT REPORT FOLLOW-UP 2018/19** (Pages 103 - 108)  
Report by Chief Internal Auditor
- 7. DRAFT 2019/20 INTERNAL AUDIT PLAN** (Pages 109 - 124)  
Report by Chief Internal Auditor

### **SCRUTINY ITEMS**

**8. COUNCIL 6 MONTH PERFORMANCE: APRIL TO SEPTEMBER 2018 - TO FOLLOW**

Report by Executive Director of Customer Services

**9. WITHDRAWAL FROM EUROPEAN UNION (Pages 125 - 142)**

Report by Audit Scotland

**10. CORPORATE COMPLAINTS - ANNUAL REPORT 2017/18 (Pages 143 - 170)**

Report by Executive Director of Customer Services

**11. AUDIT AND SCRUTINY COMMITTEE WORKPLAN (Pages 171 - 176)**

**12. RECOMMENDATION FROM BUTE AND COWAL AREA COMMITTEE HELD ON 4 DECEMBER 2018**

(a) Extract of Minute from Bute and Cowal Area Committee held on 4 December 2018 (Pages 177 - 178)

(b) Rothesay Pavilion Progress Report (Pages 179 - 196)

**E1** (c) Appendix (Pages 197 - 198)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an "E" on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

**E1 –**

**Paragraph 8** The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.

**Paragraph 9** Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

## **Audit and Scrutiny Committee**

Martin Caldwell (Chair)

Councillor George Freeman

Councillor Alan Reid

Councillor Richard Trail

Councillor Jim Findlay

Councillor Sir Jamie McGrigor

Councillor Sandy Taylor (Vice-Chair)

Councillor Andrew Vennard

Shona Barton, Area Committee Manager

Contact: Lynsey Innis, Senior Committee Assistant; Tel: 01546 604338